

EXECUTIVE OFFICE OF THE PRESIDENT

BUREAU OF THE BUDGET

WASHINGTON 25, D. C.

OMB Declassification/Release Instructions on File

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MAY 28 1957

My dear Mr. Dulles:

The Bureau of the Budget has assigned staff to devote full-time attention to the increasing Governmentwide management implications and cost problems of automatic data processing (ADP) systems being used or planned by Government agencies.

One of the principal needs in this area appears to be a systematic means whereby agencies dealing independently with common problems of planning, installing and using ADP systems can take full advantage of all the knowledge, experience, training facilities, etc., being developed in the Government. It appears that many common problems face both present ADP users and those planning or considering installations of such equipment, including recruitment and training, cost analysis, development of meaningful justification criteria, interagency use of available time on equipment and special research efforts to develop equipment for specific applications or problems.

The Bureau is establishing an interagency committee to deal with these and similar common problems. The committee is composed of representatives from agencies that are major users of ADP equipment and from the central management, financial and service agencies. Representatives from other agencies may be brought into this committee from time to time as occasion warrants. Initially, the membership is composed of representatives from the Departments of Agriculture, Commerce, Defense, Health, Education and Welfare, Post Office, Treasury, Atomic Energy Commission, Civil Service Commission, General Services Administration, Veterans Administration and Bureau of the Budget. General Accounting Office is also being asked to participate as a member.

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Your comments and suggestions are requested concerning needs and questions encountered in ADP operations and explorations undertaken by your agency which the committee might consider. The Bureau of the Budget and the interagency committee will be guided by these comments and suggestions in developing a program of cooperative study, action, and assistance.

Sincerely yours,

(signed) William F. Finan

William F. Finan  
Assistant Director for  
Management and Organization

Honorable Allen W. Dulles  
Director, Central Intelligence  
Agency  
Washington 25, D. C.

<b>TRANSMITTAL SLIP</b>		<small>DATE</small> 5 June 1957	
<b>TO:</b> Chief, Management Staff			
<small>ROOM NO.</small> 556	<small>BUILDING</small> Matomic Building		
<b>REMARKS:</b>  John:  Will you take the initiative on this matter? Please prepare any memo reply, offering comments or suggestions, for my signature.  LKW			
<b>FROM:</b> Deputy Director (Support)			
<small>ROOM NO.</small> 125	<small>BUILDING</small> East	<small>EXTENSION</small> 717	
<small>FORM NO. 241</small> 1 FEB 55		<small>REPLACES FORM 10-4 WHICH MAY BE USED.</small> JUN 6 1957 (4)	